

## Job Advertisement

[Khwendo Kor \(KK\)](#) is a Pashto language word means “Sisters’ Home”. It is a non-profit, non-governmental and non-partisan organization registered in 1993 under the societies Act 1860 (Registration # 2614/5/2280). Khwendo Kor organization required to fill the following position

S #	Position	No of Post	Duty Station	Qualification & Skills	Relevant Experience in years	Salary
1	Security and Liaison officer	1	Islamabad	Master or Equivalent form recognized University.	3-5	PKR=90000

### Required Skills and competencies:

1. Reporting and Coordination
  2. Security and Government Liaison.
  3. Having Knowledge and command on NGOs regulations and applied policies.
  4. Updated knowledge of the relevant stake holders including intelligence agencies, registration and regulation authorities in KP and federal level.
  5. Good analysis and relationship building skills.
  6. Excellent negotiation, influencing and communication skills.
  7. Knowledge and hand on experience of working anon computer.
  8. Having skills to develop relationships, links and networking.
  9. Good report writing and documentation skills.
  10. Able to travel on regular basis.
  11. Understanding of protection in general and child protection and safeguarding in particular.
- Fluent in Urdu and Pashto.

Competent & qualified professionals are encouraged to apply on [hrpesh.k@gmail.com](mailto:hrpesh.k@gmail.com)

### Following are the terms to be followed while applying

1. Last date for submission of application is May17, 2024, late application will not be considered.
2. Application having relevant qualification and experience will be considered only.
3. Contact for influence will lead to disqualification of the applicant.
4. Only Shortlisted candidates will be called for test and interview.
5. The organization has the authority to reject any application without assigning any reason.
6. This document and any content of the document cannot be used for legal proceeding.